



# CCOC 10: NATIONAL ASSIGNMENTS: CYCLING FOR ALL COMMISSAIRE

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## 1. GOAL

- 1.1 To provide guidelines and selection criteria for assigning national and international level commissaires to national and international Cycling for All races.

2.

**PRINCIPLES** All persons wishing to be assigned by the CCOC to national and international level Cycling

- 2.1 for All events should be aware of the process for assignment. The CCOC will set guidelines for the assignment process and will re-examine these guidelines on a yearly basis and adjust the criteria if required.

## 3. FIELD OF APPLICATION

- 3.1 This policy applies to all Canadian qualified national Commissaires resident in Canada, as well as International Commissaires, who are eligible to be assigned to National and International level Cycling for All events by CC, through the CCOC.

This policy does not describe the process for the assigning of commissaires by the UCI or by a PSO.

## 4. DEFINITIONS

- 4.1 **CC:** Cycling Canada
- 4.2 **CCOC:** Cycling Canada Officials Committee
- 4.3 **PSO:** Provincial Sports Organization. This shall be the CC recognized body for administering the sport of cycling in a province or territory.
- 4.4 **UCI:** Union Cycliste Internationale/International Cycling Union
- 4.5 **National Commissaire:** A commissaire who has followed an accredited National Commissaire course and has met the requirements of becoming a National Commissaire as defined by the CCOC and is on the current list of National Commissaires.

- 4.6 Elite National Commissaire:** A commissaire who has been awarded the status of Elite National Commissaire on the by the UCI after completing an accredited Elite National Commissaire course and is on the current list of approved Elite National Commissaires
- 4.7 International Commissaire:** A commissaire who has been awarded the status of International Commissaire by the UCI and is on the current roster of approved International Commissaires.
- 4.8 National Race:** A Cycling For All event whose bid has been accepted and placed on the CC National Calendar, for example, Gravel National Championships. A national race with an international sanction such as a Gran Fondo World Series event, may also be on the UCI's international calendar.
- 4.9 International Race:** A Cycling For All event whose bid has been accepted by the UCI via CC and placed on the International Calendar.

## 5. POLICY STATEMENT

- 5.1** The CCOC is committed to a standard and fair means of assigning commissaires who are capable of properly exercising the role of a nationally assigned commissaire at a Cycling for All race. The CCOC is committed to rewarding excellence and promoting its best officials to ensure continued growth, as well as the highest level of officiating at all events.
- 5.2** The primary responsibility for making CC assignments rests with the CC staff member(s) responsible for commissaires. The CCOC retains final approval authority.

## 6. PROVISIONS

### 6.0 AVAILABILITY

- 6.0.1** The CCOC must indicate the allocations available to the commissaires according to 3.1.
- 6.0.2** Available assignments must be classified by zone.
- 6.0.3** Commissaires must indicate their availability for assignments to the CCOC based on the zone in which they reside and with the CCOC specifications. For development purposes, Commissaires may also indicate their willingness to attend events outside their zone.
- 6.0.4** Only Commissaires who have indicated their availability shall be considered for the assignments except when an assignment is made for developmental reasons.

### 6.1 WORLD SERIES AND INTERNATIONAL EVENTS

**6.1.1** For World Series Events, the CCOC will assign the President of the Commissaire Panel and a Secretary. For World Championships, the CCOC will assign the remaining members of the Commissaire Panel.

**6.1.2** The CCOC will, as a priority, assign International Commissaires in Road, Mountain Bike, or Cyclo-cross. If the positions cannot be filled with International Commissaires, positions will be completed with the assignment of Elite National or National Commissaires. The same selection criteria as detailed in 6.2.3 shall be applied. For Gran Fondo events, only Road Commissaires shall be considered for assignment.

**6.1.3** When assigning the remaining commissaires, who shall at minimum be National Commissaires, the CCOC will take the following criteria into consideration:

- The Commissaire shall be currently licensed and in good standing. They shall have no pending disciplinary issues against them
- Holds Commissaire status in Road, Mountain Bike or Cyclo-cross
- Skill and merit
- Development and upgrade requirements
- Specific requirements for monitoring
- Requirements as laid down by the UCI Regulations
- Zone
- Availability

**6.1.4** If the position demands specific language requirements, this may be considered.

## **6.2 NATIONAL CHAMPIONSHIPS**

**6.2.1** The CCOC shall assign all two members of the Commissaire Panel. The positions of the President of the Commissaire Panel and Secretary will be assigned.

**6.2.3** When assigning the members of the Commissaire Panel, who shall at minimum be National Commissaires, the CCOC will take the following criteria into consideration:

- The Commissaire shall be currently licensed and in good standing. They shall have no pending disciplinary issues against them.
- The President of the Commissaire Panel shall be a UCI International or Elite National Commissaire
- The Commissaire must hold status in Road, Mountain Bike or Cyclo-cross
- Skill and merit
- Development and upgrade requirements
- Specific requirements for monitoring
- Zone
- Availability

**6.2.4** Language abilities will be a consideration when assigning commissaires in Quebec as well as possibly regions in New Brunswick and Ontario.

### **6.3 DISCIPLINARY CONSIDERATIONS**

**6.3.1** When assigning commissaires to events, the CCOC will take into account any existing or pending disciplinary actions against commissaires by PSOs, CC, the UCI, or any other body that the CCOC deems to have a legitimate effect on the sport or its image or conduct.

**6.3.2** Commissaires who fail to provide the CCOC with the required race reports and/or race results, as applicable, within 30 days of the end of the event, may be removed from the list of commissaires eligible to be assigned to events.

**6.3.3** Notwithstanding the above provisions, conduct that violates this policy is subject to actions identified in other CC policies and procedures, including but not limited to the Complaints & Discipline Policy.

## **7. REVIEW AND APPROVAL**

**7.1** This policy shall be reviewed at least once every year.

**7.2** Outside of the regular review cycle, a review can be requested by the CCOC.

**7.3** This policy was approved by the Cycling Canada Commissaires Committee on December 5, 2023.

**7.4** Date of last review: December 5, 2023.

**7.5** Original policy development lead: Cycling Canada Staff.