2001 McGill College Avenue, Suite 2200, Montreal, Quebec H3A 1G1
T. 514-843-3632 | 1-800-465-2842 F. 514-843-3842

CANADIAN CYCLING ASSOCIATION

TRAIL MAINTENANCE CONTRACT APPLICATION

Please complete the following application to assist in assessing eligibility for a Trail Maintenance Contract for cycling clubs.

Subjectivities:

- Clear Guideline Maintenance Protocols
- A logbook must be maintained
- If the applicant authorizes or controls access to the trail(s), appropriate signage, warnings, and/or waivers must be in place

Trail Maintenance Insurance – Coverage Overview

- The policy provides liability coverage for both members and non-members.
- Landowners may be included as Additional Insureds, subject to policy terms and conditions; this coverage does not replace a landowner's own obligation to maintain separate property liability insurance
- Waiver of Subrogation is not provided under this coverage

1. Organization Information

Cycling Club Name:	
Provincial or Territorial Cycling Association:	
Primary Contact Person:	
Phone Number:	
Email Address:	
Mailing Address:	

2. Trail Ownership & Access

1. Who does the trail belong to? (Select one)

- ☐ Municipal / City-owned
- ☐ Provincial / State-owned
- ☐ Federal
- ☐ Private landowner
- ☐ Other (please specify):

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2. Is the trail access:

- ☐ Open to the public / free access
- ☐ Membership-based access
- ☐ Combination (explain):

3. Do you authorize or control access to the trail(s)?

- ☐ Yes
- ☐ No

If yes, please describe any signage, warnings, and/or waivers used.	

3. Maintenance Structure

4. Who performs the trail maintenance?

- ☐ Volunteers
- ☐ Paid employees
- ☐ Both (explain):

5. If volunteers are used, is there a volunteer program or policy in place?

- ☐ Yes
- ☐ No

If yes, describe:	

4. Documentation & Reporting

6. Is there a trail maintenance log book system?

- ☐ Yes, physical log book
- ☐ Yes, digital log
- ☐ No

Describe how records are kept:	

7. Frequency of maintenance activities:

- ☐ Weekly
- ☐ Monthly
- ☐ Seasonal
- ☐ As needed

Additional notes:	

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5. Risk Management & Safety

8. Are safety protocols in place for trail maintenance personnel?

☐ Yes

☐ No

If yes, describe:	

9. Are tools and equipment supplied by the club?

☐ Club provided

☐ City provided

☐ Workers provide their own

Details:	

6. Additional Information

10. Provide any additional information relevant to the trail maintenance agreement or operations:

Signature: _____ **Name** _____

Date: _____